



FLEXISCHOOLS ONLINE ORDERING AVAILABLE NOW!

Exciting news, our school canteen now has online ordering available. Gone are the days of looking for coins in the morning.

You can now order and pay online. Order must be in **before 9:30am** each day. To set up your account and get linked with the canteen, go to www.flexischools.com.au. You will need to set up an account and add your children to your account.

Payments options are Credit Card or PayPal. You can also bank transfer but it takes up to 5 days so this needs to be completed 1 week ahead. PayPal and Credit Card are immediate. Flexischools provides an option of holding an account balance with or without Auto Top-up or you can just pay for each individual order.

We have put together some step-by-step instructions for people who aren't as confident online. These can be picked up from the office.

REGISTER



1 Go to www.flexischools.com.au and select the **REGISTER** option and enter your email address.



2 You will be sent a registration email. Click on the link in the email to complete the registration.



3 Fill in your details on the Registration Form and click "submit".



4 Add your students, select their school and class.

ORDER

1 Go to www.flexischools.com.au and select the **LOGIN** option. Click on "Start an order" for your student.

2 Select the service you wish to purchase from. You can also set up orders in advance.

3 Add each of your items. Extras and options will appear where relevant to the item.

4 Select your payment option. Pay for the one order or "top up" your account. Complete payment to place order.

